

MINUTES
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
NORTHWEST LOCAL SCHOOL DISTRICT
Monday, January 09, 2017 (6:00 PM)

The Meeting of the Board of Education of the Northwest Local School District was called to order by Board President Pro Tempore Pam Detzel.

1.0 ROLL CALL

1.1 Call of the Roll

UPON THE CALL OF THE ROLL, THE FOLLOWING BOARD MEMBERS WERE PRESENT:

BOARD MEMBERS:

Bob Engel
Chris Heather
Jim Detzel
Michael Harlow
Pam Detzel

ALSO IN ATTENDANCE: 1 guest

2.0 OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS

None

3.0 SELECT CHAIRPERSON PRO TEMPORE

3.1 Chairperson Pro Tempore

President Pam Detzel will act as Chairperson Pro Tempore, or the Board may wish to select another member of the Board to act as Chairperson Pro Tempore.

Recommendation: The Board of Education appointed Pam Detzel as Chairperson Pro Tempore.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Board of Education appoints Pam Detzel as Chairperson Pro Tempore'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

4.0 PLEDGE OF ALLEGIANCE

4.1 Pledge of Allegiance

All rise for the Pledge of Allegiance.

5.0 ORGANIZATIONAL ITEMS

5.1 Election of the President for 2017

The Chairperson Pro Tempore called for nominations for the election of President of the Northwest Board of Education for the year 2017.

Jim Detzel nominated Pam Detzel to serve as President of the Northwest Board of Education, Bob Engel seconded.

Michael Harlow nominated Chris Heather to serve as President of the Northwest Board of Education, Chris Heather seconded.

Chairperson closed the nominations and took vote for first nomination.

Recommendation: The Chairperson recommended the Board of Education approve the election of the President as listed.

Bob Engel	Pam Detzel
Chris Heather	Chris Heather
Jim Detzel	Pam Detzel
Michael Harlow	Chris Heather
Pam Detzel	Pam Detzel

ORIGINAL - Motion

Member (**Jim Detzel**) Moved, Member (**Bob Engel**) Seconded to approve the **ORIGINAL** motion 'The Chairperson recommends the Board of Education approve the election of the President as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

5.2 Official Oath - President of the Board

"I Pam Detzel, do hereby affirm that I will support the Constitution of the United States, and the Constitution of the State of Ohio, that I will perform faithfully, the duties of President of the Board of Education of the Northwest Local School District, Hamilton County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereinafter to be enacted, during my continuance in said office, and until my successor is elected and qualified."

5.3 Election of Vice President for 2017

Elected president assumed the chair and called for nominations for the election of Vice President of the Northwest Board of Education for the year 2017.

Jim Detzel nominated Bob Engel to serve as Vice President of the Northwest Board of Education, Pam Detzel seconded.

Chris Heather nominated Michael Harlow to serve as Vice President of the Northwest Board of Education, Michael Harlow seconded.

President closed the nominations and took vote for first nomination.

Recommendation: The President recommended the Board of Education approve the election of Vice President as listed.

Bob Engel	Michael Harlow
Chris Heather	Michael Harlow
Jim Detzel	Bob Engel
Michael Harlow	Michael Harlow
Pam Detzel	Bob Engel

ORIGINAL - Motion

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The President recommends the Board of Education approve the election of Vice President as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

5.4 Official Oath - Vice President of the Board

"I Michael Harlow, do hereby affirm that I will support the Constitution of the United States, and the Constitution of the State of Ohio, that I will perform faithfully, the duties of Vice President of the Board of Education of the Northwest Local School District, Hamilton County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereinafter to be enacted, during my continuance in said office, and until my successor is elected and qualified."

5.5 Legislative Liaison

The Board of Education appoints who will be the Legislative Liaison for the Board for 2017.

Pam Detzel nominated Michael Harlow, Jim Detzel seconded. Michael Harlow was appointed.

5.6 Student Achievement Liaison Team

The Board of Education appoints who will be the Student Achievement Liaison for the Board for 2017.

Chris Heather nominated Pam Detzel, Jim Detzel seconded. Michael Harlow nominated Bob Engel, Pam Detzel seconded. Bob Engel was appointed.

5.7 Establish the Board Service Fund for 2017

Per ORC 3315.15, The Board of education may by resolution set aside each year from the general fund a sum not to exceed two dollars for each child enrolled in the district, or twenty thousand dollars, whichever is greater.

Recommendation: The Superintendent recommended the Board of Education approve the board service fund as listed.

Pam Detzel - how much is that? \$20,000

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the board service fund as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

5.8 Recognition of Booster/Support Organizations

The Board recognized the following Booster/Support Organizations:

Ann Weigel Elementary PTA
Clarence A. Struble Elementary PTA
Colerain Elementary PTA
Colerain High PTA
Colerain Middle PTA
Everett J. Welch Elementary PTA
Harry E. Taylor Elementary PTA
Monfort Heights Elementary PTA
Northwest Senior High PTSA
Pleasant Run Elementary PTA
Pleasant Run Middle PTA
White Oak Middle PTA
Northwest Boosters Association
Colerain Boosters Association

Discussion:

Michael Harlow and Pam Detzel thanked these organizations for all they do.

Recommendation: The Superintendent recommended the Board of Education recognize the Booster/Support Organizations as listed.

ORIGINAL - Motion

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education recognize the Booster/Support Organizations as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

5.9 OSBA Membership Dues for 2017

Approval of OSBA membership dues.

Recommendation: The Superintendent recommended the approval of membership dues for OSBA as listed.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Chris Heather)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the approval of membership dues for OSBA as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

5.10 Records Retention

Acceptance of records for disposal.

Recommendation: The Records Commission recommended the Board of Education accept the records for disposal as listed.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Records Commission recommends the Board of Education accept the records for disposal as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

5.11 Complimentary Passes Resolution #1700

WHEREAS, in accordance with state law, the Board of Education offers certain benefits to our employees and board members; and

WHEREAS, the District and community benefit through the presence of District faculty, staff, board members, and others identified in this resolution at school sponsored athletic and cultural events.

NOW, THEREFORE, BE IT RESOLVED by the Northwest Local School District Board of Education as follows:

The Board of Education provides complimentary passes and waives payment of any entry fee to the events listed below for all employees and current/former Board of Education members for the 2017-2018 school year.

Complimentary passes/payment waiver applies to the following home District events, with the exceptions of fundraising and tournament events:

- A. Middle/high school athletic events
- B. School drama productions
- C. Band, orchestra, choral performances

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Recommendation: The Superintendent recommended the Board of Education approve the Complimentary Passes Resolution as listed.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Chris Heather)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the Complimentary Passes as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

6.0 ESTABLISHING TIME AND PLACE OF BOARD MEETINGS

6.1 Establishing Time and Place of Board Meetings

The regular meetings of the Board of Education for Calendar year 2017 will be held on the dates, times and locations designated as attached.

Recommendation: The Superintendent recommended the Board of Education approve the times and places for the Calendar year 2017 as listed.

ORIGINAL - Motion

Member **(Jim Detzel)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the times and places for the Calendar year 2017 as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

7.0 RESOLUTION TO APPOINT A MEMBER TO THE BUTLER TECH BOARD

Jim Detzel was appointed on December 12, 2016 to a three year term set forth in the Ohio Revised code 3311.19 in 2017.

9.0 OSBA LEGAL ASSISTANCE FUND MEMBERSHIP

9.1 OSBA Legal Assistance Fund Membership Resolution #1701

Whereas, the Northwest Local Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2017 and authorizes the treasurer to pay the LAF \$250.

Recommendation: The Superintendent recommended the Board of Education approve the membership of the OSBA Legal Assistance Fund as listed.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the membership of the OSBA Legal Assistance Fund as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

10.0 INVESTMENT OF INACTIVE AND INTERIM FUNDS

10.1 Investment of Inactive and Interim Funds and Commercial Paper

The Board of Education authorized the Treasurer to invest inactive and interim funds at the most productive interest rate and according to Board policy, whenever inactive and interim funds are available.

The Board of Education authorized the Treasurer to invest up to a maximum of forty percent (40%) of the District's interim funds in either of the following:

Commercial paper notes issued by a for-profit corporation, business trust or association, real estate investment trust, common-law trust, unincorporated business, or general or limited partnership which has assets exceeding \$500,000,000.

Recommendation: The President recommended the Board of Education authorize the Treasurer to invest inactive and interim funds and Commercial Paper as listed.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Chris Heather)** Seconded to approve the **ORIGINAL** motion 'The President recommends the Board of Education authorize the Treasurer to invest inactive and interim funds and Commercial Paper as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

11.0 AUTHORIZATION FOR THE TREASURER TO PAY BILLS

11.1 Authorization for the Treasurer to Pay Bills

The Board of Education authorized the Treasurer to pay bills as they are presented, within availability of funds, report all bills paid monthly to the Board of Education, and to include bills not paid due to unavailability of funds.

Recommendation: The President recommended the Board of Education authorize the Treasurer to pay bills as listed.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The President recommends the Board of Education authorize the Treasurer to pay bills as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

12.0 EMPLOYMENT OF TEMPORARY PERSONNEL

12.1 Employment of Temporary Personnel

The Board of Education authorized the Superintendent to employ such temporary personnel as needed. Such employments are to be presented for approval by the Board of Education at the next regular meeting.

Recommendation: The President recommended the Board of Education authorize the Superintendent to employ temporary personnel as listed.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Bob Engel)** Seconded to approve the **ORIGINAL** motion 'The President recommends the Board of Education authorize the Superintendent to employ temporary personnel as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

13.0 APPOINT FISCAL OFFICER FOR STUDENT ACTIVITY ACCOUNTS

13.1 Appoint Fiscal Officer for Student Activity Accounts

The Board of Education appointed the Superintendent to be the sign off officer of all student activity programs and he shall present these programs to the Board of Education once each year. He will also have the authority to approve and/or modify the student activity budgets throughout the year.

Recommendation: The Superintendent recommended the Board of Education approve the fiscal officer for student activity accounts as listed.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the fiscal officer for student activity accounts as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

14.0 APPROVE STUDENT ACTIVITY ACCOUNTS

14.1 Approve Student Activity Accounts

The Board of Education authorized the Student Activity Accounts to be active for fiscal years 2017 and 2018.

Recommendation: The Superintendent recommended the Board of Education approve the student activity accounts as listed.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the student activity accounts as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

15.0 AUTHORIZATION OF OFFICIAL SIGNATURES

15.1 Authorization of Official Signatures

The Board of Education authorized the President, the Vice President, and the Treasurer to be the official signers for payment of funds for the Board of Education, and further authorized that one of the three sign checks on all Board of Education accounts, and that the President's signature and the Treasurer's signature may be a facsimile.

Recommendation: The President recommended the Board of Education approve the authorization of official signatures as listed.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The President recommends the Board of Education approve the authorization of official signatures as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

17.0 APPOINTMENT OF PURCHASING AGENT

17.1 Appointment of Purchasing Agent

The Board of Education authorized the Director for Business Operations as the Superintendent's designee to serve as the purchasing agent for the school district.

Recommendation: The Superintendent recommended the Board of Education approve the appointment of the purchasing agent as listed.

ORIGINAL - Motion

Member **(Jim Detzel)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the appointment of the purchasing agent as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

18.0 WAIVE THE READING OF THE MINUTES

18.1 Waive the Reading of the Minutes

The Board of Education, in accordance with O.R.C. 3313.26, waived the reading of minutes from previous meetings.

Recommendation: The Superintendent recommended the Board of Education approve waiving the reading of minutes from previous meetings as listed.

ORIGINAL - Motion

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve waiving the reading of minutes from previous meetings as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

19.0 APPROVE BOARD MEMBER BENEFITS

19.1 Approve Board Member Benefits

Pursuant to House Bill 369, dated October 17, 1985, and Resolution #40-85, dated December 9, 1985, the current Board Members may exercise their option to participate in the District's employee benefit plans at the Board member's expense.

Monthly Premium Anthem HDHP (1/1/17)
Single \$ 422.60
Family \$1,130.95

Dental (1/1/17)
Single \$ 42.08
Family \$ 87.55

Vision (1/1/17)
Single \$ 6.93
Family \$ 17.19

Enhanced Vision (1/1/17)
Single \$ 21.13
Family \$ 52.35

Life \$ 2.90

Rates are per month and may change per plan year.

The health insurance plan year is currently January 1 through December 31.

The dental insurance plan year is currently January 1 through December 31.

The vision insurance plan year is currently January 1 through December 31.

The life insurance rate is based on a term rate of a \$29,000.00 benefit.

Recommendation: The Superintendent recommended the Board of Education approve the board member benefits as listed.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Bob Engel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the board member benefits as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

20.0 ADJOURNMENT

20.1 Board President Calls for Adjournment

Board President called for adjournment.

Recommendation: The Board President asked for a motion and second for adjournment.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Chris Heather)** Seconded to approve the **ORIGINAL** motion 'The Board President asks for a motion and second for adjournment'.

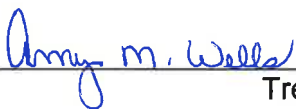
Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

The meeting adjourned at 6:27 p.m.



President

Attest: 

Treasurer

