

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
NORTHWEST LOCAL SCHOOL DISTRICT
Monday, February 06, 2017 (7:06 PM)

The Meeting of the Board of Education of the Northwest Local School District was called to order by Board President P. Detzel.

1.0 ROLL CALL

1.1 Call of the Roll

UPON THE CALL OF THE ROLL, THE FOLLOWING BOARD MEMBERS WERE PRESENT:

BOARD MEMBERS:

Bob Engel
Chris Heather
Jim Detzel
Michael Harlow
Pam Detzel

ALSO IN ATTENDANCE: 42 guests

3.0 EXECUTIVE SESSION

None

4.0 PLEDGE OF ALLEGIANCE

4.1 Pledge of Allegiance

All rise for the Pledge of Allegiance.

6.0 APPROVAL OF MINUTES

6.1 Regular Meeting - January 23, 2017

Recommendation: The Treasurer and Superintendent recommended the Board of Education approve the minutes as listed.

ORIGINAL - Motion

Member **(Chris Heather)** Moved, Member **(Bob Engel)** Seconded to approve the **ORIGINAL** motion 'The Treasurer and Superintendent recommend the Board of Education approve the minutes as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

7.0 SPECIAL RECOGNITION

None

8.0 SPECIAL PRESENTATION

None

9.0 COMMITTEE REPORTS AND UPDATES

A) Legislative Update

9.1 Legislative Update by Board Representative

Mr. Harlow – the budget was introduced, there was a \$280 million increase, per pupil is the same, the transportation percentage will change. House and Senate will also have their own versions of the funding formula and will add caps and guarantees which will probably result in small changes.

Mr. Heather – the simulations in the newspaper showed us with a very small loss the first year and flat-funded the second.

B) Student Achievement Liaison Report

9.2 Middle School C-STEM Project

Students and teachers from Colerain Middle, Pleasant Run Middle and White Oak Middle schools presented on C-STEM in Applied Mathematics.

C) Butler Tech Update

9.3 Butler Technology Update by Board Representative

Mr. Detzel - Student Success Report for January was passed out. This will be added to the NWLSD website to read. It lists the accomplishments and what the students are able to do. Peter Clark's class will be sending 19 students to the BPA competition.

10.0 SPECIAL REPORTS

None

11.0 PUBLIC PRESENTATION

A) Report from Employee Organizations

11.1 Certificated/Licensed Employees

Board President asked if there was a representative from the Certificated/Licensed employee organization who wished to speak.

No one asked to speak.

11.2 Classified Employees

Board President asked if there was a representative from the Classified employee organization who wished to speak.

No one asked to speak.

B) Report from School Related Organizations

11.3 Report from School Related Organizations

Board President asked if there was a representative from a School Related organization who wished to speak.

No one asked to speak.

C) Community Communications

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes at increments of five minutes per person unless extended by a vote of the Board. The Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for the present to be heard.

11.4 Community Comments

Board President acknowledged audience members who completed a "Request to Address the Board" card.

No one asked to speak.

12.0 APPROVAL OF SUPERINTENDENT'S CONSENT ITEMS

A) Fiscal

None

B) Certificated/Licensed Personnel

12.1 Certificated/Licensed Personnel Retirements and Resignations

Acceptance of Certificated Resignation

Russell, Lara – WOMS – Intervention Specialist
Effective: 6/30/2017 (Personal)

Acceptance of Temporary Substitute Resignation – Effective 5/30/2017

Schroder, Julia

Acceptance of Home Instructor Procedural Resignation – Effective 8/10/2017

Moser, Megan

Acceptance of Classified Substitute Procedural Resignations Effective 6/30/2017

Garrett, Brandi

Terry, Marilyn

Willingham, Melinda

Recommendation: The Superintendent recommended the Board of Education approve the classified retirements and resignations as listed.

ORIGINAL - Motion

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the classified retirements and resignations as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

14.0 APPROVAL OF OTHER ITEMS

A) Fiscal

14.1 Vendor Contracts

In compliance with ORC 3313.33; attached is a list of vendor contracts requiring Board authorization.

<u>Vendor</u>	<u>Timeframe</u>	<u>Amount</u>	<u>Description</u>
United Hearts Health Care	January 20, 2017 June 30, 2017	\$35.00/Hour	Skilled Nursing for School Nurse Program
Matt Hahn	2016-2017	\$2,000.00	Designer to create musical arrangements for the winter season
Hamilton County Educational Service Center	2016-2017	\$76.00/Hour	Occupational Therapy Services at The Children's Home of Cincinnati
Montgomery Homecare, LLC	2016-2017	\$37.00/Hour	Nursing Services

Recommendation: The Superintendent and Treasurer recommended the Board of Education authorize the vendor contracts as listed.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Bob Engel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent and Treasurer recommend the Board of Education authorize the vendor contracts as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
 Chris Heather Yes
 Jim Detzel Yes
 Michael Harlow Yes
 Pam Detzel Yes

14.2 Then & Now Certificate Over \$3000

Ohio Revised Code Section 5705.41(D) states in part that no subdivision shall make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate by the Treasurer. Then and Now Certificates by the Treasurer issued over \$3,000 must be authorized by the Board of Education.

<u>Vendor</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Location</u>	<u>Description</u>
Shiver Security	12/20/2016	\$18,416.16	Business Office	Alarms

Recommendation: The Superintendent and Treasurer recommended the Board of Education authorize the payment over \$3000 requiring a Then and Now Certificate as listed.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent and Treasurer recommend the Board of Education authorize the payments over \$3000 requiring a Then and Now Certificate as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
 Chris Heather Yes
 Jim Detzel Yes
 Michael Harlow Yes
 Pam Detzel Yes

B) General Business

None

C) Certificated/Licensed Personnel

14.3 Certificated/Licensed Personnel Items

Approval of Home Instructor at \$20.00 an hour – Effective 1/4/2017

Moser, Megan

Approval of Certified Leaves of Absence

Lammers, Teresa
 Effective: 1/19/2017

(Family & Medical Leave)

Schwieterman, Amanda
Effective: 2/3/2017 (Family & Medical Leave)

Simoneau, Mary
Effective: 1/11/2017 (Family & Medical Leave)

Approval of Temporary Substitute Teacher

Schroder, Julia – WOMS – \$200.00 per day
Effective: 2/3/2017

Approval of Extra Pay for Meetings \$20.00 an hour – Effective 1/12/2017

Browne, Vicki	Hudson, Chrissy	Sherman, Meryl
Brueneman, Dea	Kersting, Alison	Upton, Emily
Cook, Valarie	Kremer, Matt	Wilkins, Sue
Elliott, Veronica	McDonald, Kelli	Wood, Erin
Ficker, Doug	Reed-McNeal,	
Gall, Angie	Nichole	
Hammer, Ann	Schnedl, Michelle	

Approval of Extra Duty Contracts for 2016-17 Effective 7/1/2016

Beers, Justin – CHS – Assistant Varsity Track Coach, Step 5
Chisom, Sarah – CHS – Head Varsity Track Coach, Step 6
Kesse, Andrew – CHS – Assistant Varsity Baseball Coach, Step 6
May, Rachael – CHS – Assistant Varsity Softball Coach, Step 4
Schwaeble, Emily – CHS – Head Varsity Softball Coach, Step 4
Yeary, Justin – CHS – Head Varsity Baseball Coach, Step 6

Approval of Volunteer for 2016-17

Wallace, Dwayne – PRMS – Girls Basketball

Approval of Spring Music Leader for 2016-17

Pease, Ashley – NWHS

Resolution #1707 to Hire for Non-Licensed Coaches Effective 7/1/2016

WHEREAS, a vacancy exists in the positions of:

9th Grade Softball Coach – CHS
Assistant Varsity Track Coaches – CHS
Director of Show Choir – CHS

WHEREAS, the positions have been offered to the current employees of the Northwest Local School District who have a license issued under Section 3319.22 of the Ohio Revised Code and no such person whom the Board of Education considers to be qualified for the positions has applied for and accepted the positions; and

WHEREAS, the positions have been advertised as available to any individual not employed by the Northwest Local School District who has a license issued under Section 3319.22 of the Ohio Revised Code, and no such person whom the Board of Education considers to be qualified for the positions has applied for and accepted the position; and

Desmarais, Marie
Salary: MD Assistant, Step 4
Effective: 2/8/2017 (Replacement)

Harry, Stephany
Salary: Health Assistant RN, Step 2
Effective: 1/30/2017 (Replacement)

Irvin, Anna
Salary: Classroom Instructional Assistant, Step 4
Effective: 1/25/2017 (New)

Kouns, Justin
Salary: Custodian II, Step 1
Effective: 1/25/2017 (New)

Lankford, Justin
Salary: Custodian II, Step 2
Effective: 2/3/2017 (Replacement)

Mobley, Talia
Salary: MD Assistant, Step 3
Effective: 2/13/2017 (Replacement)

Thompson, Emily
Salary: Custodian II, Step 1
Effective: 1/25/2017 (New)

West, Garrick
Salary: Skilled Maintenance/HVAC, Step 5
Effective: 2/21/2017 (Replacement)

Approval of Classified Substitute to be Paid at Various Rates per the Classified Substitute Salary Schedule – Effective 1/31/2017

Terry, Marilyn

Approval of Classified Substitute to be Paid at Various Rates per the Classified Substitute Salary Schedule – Effective 2/1/2017

Willingham, Melinda

Approval of Substitute Braille Assistant at \$15.57 per hour – Effective 2/7/2017 – 5/26/2017

Kroger, Janet

Approval of Classified Substitute to be Paid at Various Rates per the Classified Substitute Salary Schedule – Effective 2/13/2017

Garrett, Brandi

Approval of Classified Leaves of Absence

Beers, Bobbie – NWHS – MD Assistant
Effective: 11/29/2016 (Sick Leave)

Gagnon, Gail – HELC – Preschool Assistant
 Effective: 2/14/2017 (Sick Leave)

Herzog, Douglas – Maintenance – Skilled Craftsman – Electrician
 Effective: 1/25/2017 (Family & Medical Leave)

Klein, Linda – WEI – Cafeteria Manager Class III
 Effective: 1/19/2017 (Family & Medical Leave)

Palmer, Mary – Transportation – Bus Driver
 Effective: 1/6/2017 (Family & Medical Leave)

Wiesmann, Rosella – CE – Cafeteria Assistant
 Effective: 1/9/2017 (Sick Leave)

Approval of Change in Status

Hagedorn, Teresa – WEI – from 6.5 hr., 185 day Office Assistant, Step 8, to 7.0 hr., 185 day Office Assistant, Step 8
 Effective: 1/23/2017 (Temporary Change/Building Needs)

Approval of Revised Substitute Classified Salary Schedule – Added Sub MD/ED Assistant

Salary schedule attached

Recommendation: The Superintendent recommends the Board of Education approve the classified personnel items as listed.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the classified personnel items as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
 Chris Heather Yes
 Jim Detzel Yes
 Michael Harlow Yes
 Pam Detzel Yes

E) Curriculum and Instruction

14.5 Out-of-State and Extended Field Trip Requests

White Oak Middle School requested permission to take 30 student council students to Camp Campbell Gard from May 11 through May 12, 2017. One and a half days of instruction will be missed.

CHS and NWHS requested permission to take 20 students to a leadership conference on February 14, 2017 in Covington, Ky. One day of school will be missed.

The Colerain High School Band requested permission to take 25 students from Winter Guard and Indoor Percussion to compete in the following competitions:

February 25, 2017 at Campbell County High School, KY
March 4, 2017 Conner High School, KY
March 25, 2017 Northern Kentucky University (Indoor Percussion)
March 25-26, 2017 Western Kentucky University (Winter Guard)
No school will be missed for any competition.

Recommendation: The Superintendent recommended the Board of Education approve the out-of-state and extended field trips as listed.

Discussion:

Mrs. Detzel - I would like to see any students that go to a Leadership opportunity to come back and report to us.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Chris Heather)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the out-of-state and extended field trips as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

F) Student Services

None

G) Miscellaneous

None

16.0 ITEMS FOR INFORMATION AND OR DISCUSSION

A) Fiscal

None

B) General Business

16.1 Loralinda Walkway

This agenda item is for the discussion of a request by a few community members to close or tear down the walkway on Loralinda Drive connecting two neighborhoods.

Discussion:

Mr. Bowling - The recommendation is to keep the bridge as is at this time.

Mr. Engel - I see no reason to take down a bridge that is being used.

Mr. Harlow - Was there any more information regarding crime?

Mr. Bowling - Chief Denny will attempt to gather additional information. The property will be sold in a year and half, so there is not an immediate reason to take it down.

16.2 FY17 Summer Permanent Improvement Project

Bid documents for CHS track replacement will be presented at the next meeting.

16.3 GMP (Guaranteed Maximum Price) Presentation and Master Facility Plan Update by Skanska

Mr. Pete Becker of Skanska presented the proposed GMP (Guaranteed Maximum Price) for the three (3) new elementary school buildings and provided a general update on the Master Facility Plan.

C) Certificated/Licensed Personnel

None

D) Classified Personnel

None

E) Curriculum and Instruction

None

F) Student Services

None

G) Miscellaneous

None

17.0 SUPERINTENDENT'S UPDATE

17.1 Superintendent's Update

Todd Bowling gave a district update:

- congratulated Pam Detzel for her 20 years of service
- state and/or federal grant opportunity for a partnership with the township for up to \$499,000 for the county issues requiring additional road work at Colerain/Banning and PRE/Pippin Road

18.0 COMMUNITY COMMUNICATIONS

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes at increments of five minutes per person unless extended by a vote of the Board. The Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for the present to be heard.

18.1 Community Comments and Questions

Board President asked audience if they have any comments or questions about the items on this meeting's agenda.

Community Member - Is there anything that can be done surrounding Struble regarding parking?
Mr. Bowling - in communication with the Township regarding this, we plan to work with them to determine the possibility of limiting the time frame someone can park on the street during the drop off and pick up times.

19.0 OTHER BOARD ITEMS

19.1 Board Members' Comments

Board President asked Board Members for their comments.

Mr. Heather – enjoyed the robots.

Mr. Harlow - recognized the NWHS Boys Basketball team, who are having a great year! For the 3rd year in a row they are currently 1st in the conference, come support the team.

Mr. Engel – impressed with the middle school students demonstrating the robots.

Mr. Detzel - no comment tonight.

Mrs. Detzel - the construction updates are very exciting. I look forward to seeing more students. Wished all the teams good luck and looking forward to seeing the outcomes.

20.0 EXECUTIVE SESSION

None

21.0 ADJOURNMENT

21.1 Board President Calls for Adjournment

Board President called for adjournment.

Recommendation: The Board President asked for a motion and second for adjournment.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Bob Engel)** Seconded to approve the **ORIGINAL** motion 'The Board President asks for a motion and second for adjournment'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

The meeting ended at 8:12 p.m.

Agenda item attachments are saved in PDF format and are viewable by the public. Waycross Community Media video tapes board meetings, taped meetings are available on-line at www.waycross.tv

Pamela L. DeAngelis
President

Attest:

Amy M. Wells
Treasurer
