

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
NORTHWEST LOCAL SCHOOL DISTRICT
Monday, March 06, 2017 (7:00 PM)

The Meeting of the Board of Education of the Northwest Local School District was called to order by Board President P. Detzel.

1.0 ROLL CALL

1.1 Call of the Roll

UPON THE CALL OF THE ROLL, THE FOLLOWING BOARD MEMBERS WERE PRESENT:

BOARD MEMBERS:

Bob Engel
Chris Heather
Jim Detzel
Michael Harlow
Pam Detzel

ALSO IN ATTENDANCE: 22 guests

3.0 EXECUTIVE SESSION

None

4.0 PLEDGE OF ALLEGIANCE

4.1 Pledge of Allegiance

All rise for the Pledge of Allegiance.

6.0 APPROVAL OF MINUTES

6.1 Regular Meeting - February 27, 2017

Recommendation: The Treasurer and Superintendent recommended the Board of Education approve the minutes as listed.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Chris Heather)** Seconded to approve the **ORIGINAL** motion 'The Treasurer and Superintendent recommend the Board of Education approve the minutes as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay:

0. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

7.0 SPECIAL RECOGNITION

None

8.0 SPECIAL PRESENTATION

8.1 Administrative Introductions

Stephanie Kessler, Human Resources Executive Director, introduced Eric Dunn as the new principal for Pleasant Run Middle School and Casey Scherz as the new principal for Pleasant Run Elementary School for 2017-2018.

9.0 COMMITTEE REPORTS AND UPDATES

A) Legislative Update

9.1 Legislative Update by Board Representative

Mr. Harlow - Budget bill continues to work its way through the House. Hope to have a report on the 20th.

B) Student Achievement Liaison Report

None

C) Butler Tech Update

9.2 Butler Technology Update by Board Representative

No update at this time.

10.0 SPECIAL REPORTS

10.1 Principal's Report

Jack Fisher and the Colerain High School Administrative Team provided an update on their 2016-17 Building Goals and Action Steps.

11.0 PUBLIC PRESENTATION

A) Report from Employee Organizations

11.1 Certificated/Licensed Employees

Board President asked if there was a representative from the Certificated/Licensed employee organization who wished to speak.

No one asked to speak.

11.2 Classified Employees

Board President asked if there was a representative from the Classified employee organization who wished to speak.

Terry Williams, Transportation Department Supervisor, introduced Patty Even and Ernie Murray who received the Employee of the Month Awards.

B) Report from School Related Organizations

11.3 Report from School Related Organizations

Board President asked if there was a representative from a School Related organization who wished to speak.

No one asked to speak.

C) Community Communications

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes at increments of five minutes per person unless extended by a vote of the Board. The Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for the present to be heard.

11.4 Community Comments

Board President acknowledged audience members who completed a "Request to Address the Board" card.

No one asked to speak.

12.0 APPROVAL OF SUPERINTENDENT'S CONSENT ITEMS

A) Fiscal

None

B) Certificated/Licensed Personnel

12.1 Certificated/Licensed Personnel Retirements and Resignations

Acceptance of Extra Duty Resignation

Williamson, Jason – NWHS – Assistant Varsity Softball Coach, Step 2
Effective: 6/30/2016

Recommendation: The Superintendent recommended the Board of Education approve the certificated/licensed personnel retirements and resignations as listed.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Bob Engel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve

the certificated/licensed personnel retirements and resignations as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

C) Classified Personnel

12.2 Classified Retirements and Resignations

Acceptance of Classified Resignations

Arszman, Carol – CE – Educational Assistant
Effective: 5/30/2017 (Retirement)

Atkinson, KelliJo – CHS – MD Assistant
Effective: 2/23/2017 (Personal)

Richmond, Patricia – CMS – Lead Custodian
Effective: 6/1/2017 (Retirement)

Schmidt, Christie – PRMS – Inclusion Assistant
Effective: 5/26/2017 (Retirement)

Recommendation: The Superintendent recommended the Board of Education approve the classified retirements and resignations as listed.

ORIGINAL - Motion

Member (**Bob Engel**) Moved, Member (**Michael Harlow**) Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the classified retirements and resignations as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

14.0 APPROVAL OF OTHER ITEMS

A) Fiscal

None

B) General Business

14.1 Struble Elementary Easement Resolution #1712

In connection with the construction project, new watermains must be constructed on property owned by the School District. In order to access the project, the Greater Cincinnati Water Works has requested that easements be granted.

WHEREAS, the Board of Education of the Northwest Local School District, Hamilton County, Ohio (hereinafter called the "Board of Education") is currently construction the new Struble Elementary School (the "Project"); and

WHEREAS, in connection with the Project, new watermains must be constructed on certain property owned by the School District in order to access the Project and the City of Cincinnati has requested that easements be granted in connection therewith (the "Easements");

WHEREAS, the Board of Education now desires to grant the Easements to the City of Cincinnati and to authorize the President and the Treasurer to enter into said Easements upon compliance with all conditions precedent related thereto.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby consents to the Easements substantially in the form on file therewith; provided, however, that the President and Treasurer are also authorized to make modifications to the Easements prior to execution which do not adversely impact the School District or substantially change the terms which are hereby approved.

Section 2. Subject to the approval of the Board of Education's construction counsel, the Board of Education hereby authorizes the President and Treasurer to sign said Easements.

Section 3. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, O.R.C.

Section 4. This resolution shall be in full force and effect from and immediately after its adoption and shall supercede any prior resolution or act of this Board of Education, which may be inconsistent or duplicative with the provisions of this resolution.

Recommendation: The Superintendent recommended the Board of Education approve the resolution authorizing the granting of watermain easements in connection with construction of the new Elementary School on the Struble property and authorizing the President and the Treasurer to enter into said easements upon compliance with all conditions precedent related thereto.

Discussion:

Mr. Harlow – Did we know we had to put in new water lines?

Mr. McKee – Yes

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the resolution authorizing the granting of water main easements in connection with construction of the new Elementary School on the Struble property and authorizing the President and the Treasurer to enter into said easements upon compliance with all conditions precedent related thereto'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

14.2 Vendor Contracts

Incompliance with ORC 3313.33; attached is a list of vendor contracts requiring Board approval.

<u>Vendor</u>	<u>Timeframe</u>	<u>Amount</u>	<u>Description</u>
Liz Dunn	3/6/17 to 4/14/17	\$60.00 per hr	Consultant for Payroll Services
Buck Institute for Education	6/13/17 - 6/15/17	\$11,000.00	PBL 101 Workshop
Warren Co. Educational Service Center	3/6/17 until terminated	\$22,500/seat/year - 10 seat minimum	Intensive Behavior Support Program

Recommendation: The Superintendent and Treasurer recommended the Board of Education approve the vendor contracts as listed.

ORIGINAL - Motion

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent and Treasurer recommend the Board of Education approve the vendor contracts as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

C) Certificated/Licensed Personnel

14.3 Certificated/Licensed Personnel Items

Approval of Administrative Changes in Status

Dunn, Eric – from Elementary School Principal II at PRE, Step 7 to Middle School Principal II at PRMS, Step 9
Effective: 8/1/2017 (Replacement)

Scherz, Casey – from Assistant High School Principal I at NWHS, Step 6 to Elementary School Principal II at PRE, Step 6
Effective: 8/1/2017 (Replacement)

Approval of Certified Leave of Absence

Becker, Brooke – TE – 2nd Grade
Effective: 2/22/2017 (Family & Medical Leave)

Approval of Extra Duty Contracts for 2016-17 Effective 7/1/2016

Gilliand, Shawn – NWHS – Assistant Varsity Track Coach, Step 6
Lonnemann, Whitney – CHS – Assistant Varsity Tennis Coach (½), Step 2
Mahon, Christopher – NWHS – Head Varsity Baseball Coach, Step 5

Approval of Volunteers for 2016-17

Priessman, Nick – CHS – Baseball
Rod, Daniel – CHS – Baseball

Recommendation: The Superintendent recommended the Board of Education approve the certificated/licensed personnel items as listed.

ORIGINAL - Motion

Member **(Jim Detzel)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the certificated/licensed personnel items as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

D) Classified Personnel

14.4 Classified Personnel Items

Approval of Classified Leave of Absence

Tetzner, Carol – Transportation – Bus Driver
Effective: 12/1/2016 (Intermittent Family & Medical Leave)

Approval of Change in Status

Bruce, Lisa – WOMS – from 6.5 hr., 184 day Cafeteria Assistant, Step 4, to 4.5 hr., 184 day Cafeteria Assistant, Step 4
Effective: 3/13/2017 (Personal)

Recommendation: The Superintendent recommended the Board of Education approve the classified personnel items as listed.

ORIGINAL - Motion

Member **(Jim Detzel)** Moved, Member **(Bob Engel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the classified personnel items as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes
Chris Heather Yes
Jim Detzel Yes
Michael Harlow Yes
Pam Detzel Yes

E) Curriculum and Instruction

None

F) Student Services

None

G) Miscellaneous

None

16.0 ITEMS FOR INFORMATION AND OR DISCUSSION

A) Fiscal

None

B) General Business

None

C) Certificated/Licensed Personnel

None

D) Classified Personnel

None

E) Curriculum and Instruction

None

F) Student Services

None

G) Miscellaneous

16.1 Neola Board Policy Revisions

Neola Board Policy revisions were presented for review.

17.0 SUPERINTENDENT'S UPDATE

17.1 Superintendent's Update

Todd Bowling gave a district update:

- Houston Early Learning Center will be closed tomorrow (3/7/17) due to students and staff sickness
- Colerain Township applied for a grant for Banning and Colerain road improvements

18.0 COMMUNITY COMMUNICATIONS

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes at increments of five minutes per person unless extended by a vote of the Board. The Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for the present to be heard.

18.1 Community Comments and Questions

Board President asked audience if they have any comments or questions about the items on this meeting's agenda.

No one asked to speak.

19.0 OTHER BOARD ITEMS

19.1 Board Members' Comments

Board President asks Board Members for their comments.

Mr. Heather - Wanted to discuss the process of naming the new buildings.

Mr. Bowling - Principals will be named in May, at that time we will discuss it through a committee.

Mr. Harlow – Naming the new buildings is an interesting topic, looking forward to that process.

Congratulations to the Show Cards for their 1st place in Lebanon.

Mr. Engel - Thanked CHS for their presentation.

Mr. Detzel - No comment tonight.

Mrs. Detzel - It was nice to see the presentation from Transportation. Congratulations to the 2 NWHS student athletes who qualified for state tournaments.

20.0 EXECUTIVE SESSION

20.1 Executive Session

The Board approved a motion to move into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Recommendation: The Superintendent recommended that the Board of Education approve the motion to move into executive session as listed.

The Board moved into executive session at 7:52 p.m.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board of Education approve the motion to move into executive session as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

20.2 End Executive Session

The Board will approve a motion to end executive session.

Recommendation: The Superintendent recommended that the Board of Education approve the motion to end executive session.

The Board returned from executive session at 9:49 p.m.

ORIGINAL - Motion

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board of Education approve the motion to end executive session'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

21.0 ADJOURNMENT

21.1 Board President Calls for Adjournment

Board President called for adjournment.

Recommendation: The Board President asks for a motion and second for adjournment.

ORIGINAL - Motion

Member **(Michael Harlow)** Moved, Member **(Chris Heather)** Seconded to approve the **ORIGINAL** motion 'The Board President asks for a motion and second for adjournment'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel	Yes
Chris Heather	Yes
Jim Detzel	Yes
Michael Harlow	Yes
Pam Detzel	Yes

The meeting ended at 9:50 p.m.

Agenda item attachments are saved in PDF format and are viewable by the public. Waycross Community Media video tapes board meetings, taped meetings are available on-line at www.waycross.tv

Pamela L. Detzel
President

Attest:

Amy M. Wells
Treasurer