

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**NORTHWEST LOCAL SCHOOL DISTRICT**  
**Monday, April 10, 2017 (7:00 PM)**

The Meeting of the Board of Education of the Northwest Local School District was called to order by Board President P. Detzel.

**1.0 ROLL CALL**

**1.1 Call of the Roll**

UPON THE CALL OF THE ROLL, THE FOLLOWING BOARD MEMBERS WERE PRESENT:

**BOARD MEMBERS:**

Bob Engel  
Chris Heather  
Jim Detzel  
Michael Harlow  
Pam Detzel

**ALSO IN ATTENDANCE:** 18 guests

**3.0 EXECUTIVE SESSION**

None

**4.0 PLEDGE OF ALLEGIANCE**

**4.1 Pledge of Allegiance**

All rise for the Pledge of Allegiance.

**6.0 APPROVAL OF MINUTES**

**6.1 Regular Meeting - March 20, 2017**

**Recommendation:** The Treasurer and Superintendent recommended the Board of Education approve the minutes as listed.

**ORIGINAL - Motion**

Member **(Michael Harlow)** Moved, Member **(Bob Engel)** Seconded to approve the **ORIGINAL** motion 'The Treasurer and Superintendent recommend the Board of Education approve the minutes as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel      Yes  
Chris Heather    Yes  
Jim Detzel      Yes  
Michael Harlow    Yes  
Pam Detzel      Yes

**7.0 SPECIAL RECOGNITION**

None

## **8.0 SPECIAL PRESENTATION**

None

## **9.0 COMMITTEE REPORTS AND UPDATES**

### **A) Legislative Update**

#### **9.1 Legislative Update by Board Representative**

Mr. Harlow - no report

### **B) Student Achievement Liaison Report**

None

### **C) Butler Tech Update**

#### **9.2 Butler Technology Update by Board Representative**

Mr. Detzel - The Robotics Team qualified for World's Competition. Butler Tech will hold a Drone Camp this summer for ages 7-15. Further information will be shared when finalized. I would like to see one of the Northwest School District board meetings at a Butler Tech location.

## **10.0 SPECIAL REPORTS**

### **10.1 Principal's Report**

Susan Smith and the Northwest High School Administrative Team provided an update on their 2016-17 Building Goals and Action Steps.

## **11.0 PUBLIC PRESENTATION**

### **A) Report from Employee Organizations**

#### **11.1 Certificated/Licensed Employees**

Board President asked if there was a representative from the Certificated/Licensed employee organization who wished to speak.

Kevin Cain presented the Distinguished Educators, for the quarter, to Melinda Woodward from NWHS & Lawanda Williams from WOMS.

#### **11.2 Classified Employees**

Board President asked if there was a representative from the Classified employee organization who wished to speak.

No one asked to speak.

### **B) Report from School Related Organizations**

#### **11.3 Report from School Related Organizations**

Board President asked if there was a representative from a School Related organization who wished to speak.

No one asked to speak.

### **C) Community Communications**

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes at increments of five minutes per person unless extended by a vote of the Board. The Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for the present to be heard.

**11.4 Community Comments**

Board President acknowledged audience members who completed a "Request to Address the Board" card.

No one asked to speak.

**12.0 APPROVAL OF SUPERINTENDENT'S CONSENT ITEMS**

**A) Fiscal**

None

**B) Certificated/Licensed Personnel**

**12.1 Certificated/Licensed Personnel Retirements and Resignations**

Acceptance of Extra Duty Resignation

Delano, Tiffany – CHS – 9<sup>th</sup> Grade Softball Coach, Step 2  
Effective: 6/30/2016

**Recommendation:** The Superintendent recommended the Board of Education approve the certificated/licensed personnel retirements and resignations as listed.

**ORIGINAL - Motion**

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the certificated/licensed personnel retirements and resignations as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Bob Engel Yes
- Chris Heather Yes
- Jim Detzel Yes
- Michael Harlow Yes
- Pam Detzel Yes

**C) Classified Personnel**

**12.2 Classified Retirements and Resignations**

Acceptance of Classified Resignations

Bale, Lorraine – ROST – MD Assistant  
Effective: 3/20/2017 (Personal)

Beers, Bobbie – NWHS – MD Assistant  
Effective: 5/26/2017 (Retirement)

Bell, Katrina – HELC – Cafeteria Assistant  
Effective: 3/16/2017 (Personal)

Coogan, Dennis – Transportation – Bus Driver  
Effective: 6/2/2017 (Retirement)

Phillips, Travis – Transportation – Mechanic  
Effective: 3/31/2017 (Personal)

Schmidt, Stanley – CHS – Custodian II  
Effective: 6/30/2017 (Retirement)

Zoz, Jennifer – CE – Cafeteria Assistant  
Effective: 5/26/2017 (Retirement)

**Recommendation:** The Superintendent recommended the Board of Education approve the classified retirements and resignations as listed.

**ORIGINAL - Motion**

Member **(Michael Harlow)** Moved, Member **(Chris Heather)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the classified retirements and resignations as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**14.0 APPROVAL OF OTHER ITEMS**

**A) Fiscal**

**14.1 Homestead Exemption Enhancement Resolution #1715**

Northwest Local School District Board of Education resolves the following enhancement for all citizens including and not limited to senior citizens.  
WHEREAS, Ohio school funding for K-12 education is based primarily on local property tax revenue; and  
WHEREAS, Northwest Local School District, Hamilton County, Ohio have a stable, but aging population; and  
WHEREAS, many senior citizens largest asset is their home; and  
WHEREAS, House Bill 59 enacted in 2013, eliminated the 12.5% property tax rollback for new school district levies; and  
WHEREAS, this has created a new financial burden for many senior citizens living in their home on a fixed income; and  
WHEREAS, the current property tax Homestead Program provides partial relief for senior citizens; and  
WHEREAS, the Homestead Exemption Program was modified in 2014 to means test income and limit eligibility for the Homestead Exemption; and  
WHEREAS, the Northwest Local School District believes that many senior citizens support K-12 education and recognize its importance in providing educated citizens who will become productive members of society;  
NOW THEREFORE BE IT RESOLVED, that the Northwest Local School District strongly encourages the Ohio General Assembly to enhance the Homestead Exemption Program to provide additional financial assistance for senior citizens;  
AND BE IT FURTHER RESOLVED, that the Treasurer of Northwest Local School District be directed to provide copies of this resolution to locally elected State House of Representative members, State Senator, and the leadership of the Ohio House of Representatives and the Ohio Senate, and the Governor.

**Recommendation:** The Superintendent and Treasurer recommended the Board of Education approve the Homestead Exemption Enhancement Resolution as listed.

Discussion:

Mr. Heather – There’s a burden on senior citizens, it is good we are making this. Happy we are making the stand.

**ORIGINAL - Motion**

Member **(Michael Harlow)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent and Treasurer recommend the Board of Education approve the Homestead Exemption Enhancement Resolution as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**14.2 Then & Now Certificates over \$3000**

Ohio Revised Code Section 5705.41(D) states in part that no subdivision shall make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate by the Treasurer. Then and Now Certificates by the Treasurer issued over \$3,000 must be authorized by the Board of Education.

Vendor	Invoice Date	Amount	Location	Description
XAVIER UNIV	3/13/2017	\$ 8,323.00	CURRICULUM	FACULTY SALARY

**Recommendation:** The Superintendent and Treasurer recommended the Board of Education authorize the payment(s) over \$3000 requiring a Then and Now Certificate as listed.

**ORIGINAL - Motion**

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent and Treasurer recommend the Board of Education authorize the payment(s) over \$3000 requiring a Then and Now Certificate as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**B) General Business**

None

**C) Certificated/Licensed Personnel**

**14.3 Certificated/Licensed Personnel Items**

Approval of Initial Administrative Appointment

Haws, Matthew – CHS – Assistant Principal

Assistant High School Principal I (212 days), Step 4  
Effective: 8/1/2017 (Replacement)

Approval of Certified Leaves of Absence

Fox, Vanessa – PRE – Social Skills  
Effective: 4/3/2017 (Family & Medical Leave)

Hadley, Lisa – SE – 2<sup>nd</sup> Grade  
Effective: 4/19/2017 (Intermittent Family & Medical Leave)

Hudson, Shana – PRMS – Intervention Specialist  
Effective: 3/20/2017 (Family & Medical Leave)

Smith, Tracy – WEL – 3<sup>rd</sup> Grade  
Effective: 5/22/2017 (Child Care Leave)

Approval of Extra Pay for Meetings \$20.00 an hour – Effective 3/1/2017

Ackermann, Kathy  
Bibb, Lydia  
Bratfish, Morgan  
Frondorf, Marie  
Gilliand, Shawn  
Heyob, Kim  
Hubbard, Martha  
Lindley, Clayton  
Miller, Kelsey  
Rabold, Chris  
Roberts, Mary Jo  
Starnes, Luke  
Warner, Gabe

Approval of Extra Duty Contract for 2016-17 Effective 7/1/2016

Caldwell, Bernard – CHS – 9<sup>th</sup> Grade Softball Coach, Step 2

Approval of Band Chaperones for 2016-17

Boosveld, Patty  
Gilliland, Hannah  
Harrison, Rae  
Kampf, Joe  
Kiser, Lisa  
Knab, Erin  
Leverett, Kathy  
Meyer, Laura  
Meyer, Mike  
Shroyer, Josh  
Thacker, Tamara  
Webster, Jill  
Whittle, Beth

**Recommendation:** The Superintendent recommended the Board of Education approve the certificated/licensed personnel items as listed.

**ORIGINAL - Motion**

Member (**Michael Harlow**) Moved, Member (**Bob Engel**) Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the certificated/licensed personnel items as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**D) Classified Personnel**

**14.4 Classified Personnel Items**

Approval of Classified Leaves of Absence

Enderle, Sherry – CHS – Office Personnel V  
Effective: 3/6/2017 (Sick Leave)

Lawrence, Karen – WEI – Intervention Monitor Assistant  
Effective: 3/7/2017 (Sick Leave)

Schneider, Karen – SE – Title I Assistant  
Effective: 2/24/2017 (Sick Leave)

Approval of Change in Status

Hardert, Trudy – CHS – from 7.5 hr., 261 day Office Personnel, Class V, Step 5, to 7.5 hr., 261 day Office Personnel, Class IV, Step 5  
Effective: 7/1/2017 (Building Needs)

Approval of Resolution #1716 to Suspend Classified Contracts

WHEREAS, the Northwest Local School District Board of Education (hereafter the "Board") has received a recommendation from the Superintendent of a reduction in force in the classified staff due to financial reasons; and

WHEREAS, the Board has determined that a reduction in force in the classified staff is necessary as a result thereof in accordance with the provisions of R.C. 3319.172; and

WHEREAS, the Board has complied with all applicable requirements of R.C. 3319.172 to include timely notice to the affected members whose contracts of employment are to be suspended.

NOW, THEREFORE, BE IT RESOLVED by the Northwest Local School District Board of Education as follows:

SECTION I

The following employment contracts shall be suspended in part from 261 days per year to 212 days per year effective July 1, 2017 as a result of financial reasons in accordance with R.C. 3319.172:

Bonita Bowling  
Maureen Evers

Approval of High School Office Personnel V Job Description

Job description attached.

**Recommendation:** The Superintendent recommended the Board of Education approve the classified personnel items as listed.

**ORIGINAL - Motion**

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the classified personnel items as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**E) Curriculum and Instruction**

**14.5 Textbook Adoption**

AP Statistics  
The Practice of Statistics, Fifth Edition  
Publisher, W.H. Freeman and Company/BFW  
Copyright, 2015

Spanish 1-4  
Autentico (1,2,3)  
Publisher, Pearson  
Copyright, 2018

French 1-4  
D'accord!  
Publisher, Vista Higher Learning  
Copyright, 2015

AP French  
Themes  
Publisher, Vista Higher Learning  
Copyright, 2016

English Language Arts K-1  
National Geographic Reach for Reading  
Publisher, Cengage Learning  
Copyright, 2016

AP Language  
Language of Composition 2nd Edition  
Publisher, W.H. Freeman and Company/BFW  
Copyright, 2013

AP Language  
50 Essays - A Portable Anthology  
Publisher, W.H. Freeman and Company/BFW  
Copyright, 2017

AP Physics



College Physics  
Publisher, Pearson  
Copyright, 2014

**Recommendation:** The Superintendent recommended the Board of Education approve the adoption of the textbooks as listed.

**ORIGINAL - Motion**

Member **(Jim Detzel)** Moved, Member **(Bob Engel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the adoption of the textbooks as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**14.6 2017-18 Program of Studies Revision**

Butler Technology is adding an Introduction to Cosmetology course for the 2017-18 school year.

**Recommendation:** The Superintendent recommended the Board of Education approve the revision to the 2017-18 Program of Study as listed.

**ORIGINAL - Motion**

Member **(Bob Engel)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the revision to the 2017-18 Program of Study as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**14.7 Work Study Course Description**

The Curriculum Department is submitting an updated Course of Study for the Work Study Program.

**Recommendation:** The Superintendent recommended the Board of Education approve the item as listed.

**ORIGINAL - Motion**

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends the Board of Education approve the item as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**F) Student Services**

None

**G) Miscellaneous**

None

**16.0 ITEMS FOR INFORMATION AND OR DISCUSSION**

**A) Fiscal**

None

**B) General Business**

None

**C) Certificated/Licensed Personnel**

None

**D) Classified Personnel**

None

**E) Curriculum and Instruction**

**16.1 On-Line Curriculum Adoptions**

The Curriculum Department is recommending the following on-line curriculum:

Edgenuity

Online and blended learning solutions that deliver video-led instruction and real-world assignments to engage students, help teachers personalize instruction with real-time data, and empower administrators with flexible solutions to address academic challenges.

**F) Student Services**

None

**G) Miscellaneous**

None

**17.0 SUPERINTENDENT'S UPDATE**

**17.1 Superintendent's Update**

Todd Bowling gave a district update:

**18.0 COMMUNITY COMMUNICATIONS**

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes at increments of five minutes per person unless extended by a vote of the Board. The Board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for the present to be heard.

## 18.1 Community Comments and Questions

Board President asked audience if they had any comments or questions about the items on this meeting's agenda.

No one asked to speak.

## 19.0 OTHER BOARD ITEMS

### 19.1 Board Members' Comments

Board President asked Board Members for their comments.

Mr. Heather - Stopped by PRE on Saturday and witnessed cement has been poured.

Mr. Harlow - Congratulations to the teachers honored. The dedication at WOMS is this Thursday. Mr.

Engel - Great presentation from Susan Smith, I loved seeing us look outside the box.

Mr. Detzel - Excellent presentation from Susan Smith. Appreciate all the hard work from Brad Watkins and Dana Schon for their assistance during the meet.

Mrs. Detzel - It is wonderful to see the acknowledgment of Educators. This Thursday evening is the Northwest Night of Honor, Thursday will be the WOM track dedication and Tuesday will be the levy kickoff at Northgate Mall at 6:00 pm.

## 20.0 EXECUTIVE SESSION

### 20.1 Executive Session

The Board approved a motion to move into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

**Recommendation:** The Superintendent recommended that the Board of Education approve the motion to move into executive session as listed.

The Board moved into executive session at 8:09 p.m.

#### ORIGINAL - Motion

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board of Education approve the motion to move into executive session as listed'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes

Chris Heather Yes

Jim Detzel Yes

Michael Harlow Yes

Pam Detzel Yes

### 20.2 End Executive Session

The Board approved a motion to end executive session.

**Recommendation:** The Superintendent recommended that the Board of Education approve the motion to end executive session.

The Board returned from executive session at 8:51 p.m.

**ORIGINAL - Motion**

Member **(Bob Engel)** Moved, Member **(Jim Detzel)** Seconded to approve the **ORIGINAL** motion 'The Superintendent recommends that the Board of Education approve the motion to end executive session'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**20.5 ADDED ITEM**

Extended Contract – Superintendent

The Superintendent’s evaluation has been completed.

Member Michael Harlow made a motion to extend Superintendent Todd Bowling’s contract through July 31, 2022, Member Chris Heather seconded the motion. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried. 5 - 0

Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

**21.0 ADJOURNMENT**

**21.1 Board President Calls for Adjournment**

Board President called for adjournment.

**Recommendation:** The Board President asked for a motion and second for adjournment.


**ORIGINAL - Motion**

Member **(Chris Heather)** Moved, Member **(Michael Harlow)** Seconded to approve the **ORIGINAL** motion 'The Board President asks for a motion and second for adjournment'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**


Bob Engel Yes  
Chris Heather Yes  
Jim Detzel Yes  
Michael Harlow Yes  
Pam Detzel Yes

The meeting ended at 8:53 p.m.

Agenda item attachments are saved in PDF format and are viewable by the public. Waycross Community Media video tapes board meetings, taped meetings are available on-line at [www.waycross.tv](http://www.waycross.tv)

  
\_\_\_\_\_  
President

Attest:

  
\_\_\_\_\_  
Treasurer